



VENDOR INFORMATION

EVENT OVERVIEW

Detroit has been hard hit with the highest unemployment rate of any major U.S. city and its auto industry in upheaval. There is saying that "music heals/soothes the soul." Motown Recording Artist KEM hopes to bring a little healing to Detroit by organizing a community service event to help those in need and at the same time provide a getaway for Detroiters from the stresses of the economy by sharing his music. KEM and his management team, Project Producers, LLC present **KEM LIVE AT MACK & THIRD: A CALL TO SERVICE** - a live concert and food drive open to the public on Sunday, August 30, 2009 in Detroit's Cass Park.

EVENT DATE & TIME

Sunday, August 30, 2009
2:00 p.m. - 7:00 p.m.

EVENT LOCATION

CASS PARK @ Second Avenue & Temple in Detroit, MI (See map.)

EVENT SET-UP SCHEDULE

Deadline for submission of applications and fees is Friday, July 31, 2009. Booths will be assigned on a first come, first served basis.

Sunday, August 30, 2009
Check In/Setup 7:00 a.m. – 10:00 a.m.
Vendor Operating Hours – 11:00 a.m. – 7:00 p.m.
Vendor Load-Out – 7:00 p.m. – 9:00 p.m.

GENERAL VENDOR RULES & REGULATIONS

1. NO Refunds on booth fees.
2. NO rain date.
3. All Vendors agree to indemnify, defend, and hold **(Kemistry Records/Project Producers, LLC)** harmless against any third party claims arising from the event, excluding any negligence on the part of **(Kemistry Records/Project Producers, LLC)**.
4. **(Kemistry Records/Project Producers, LLC)** assumes no liability with respect to any property, of any kind, placed upon the premises by the Exhibitor.
5. **(Kemistry Records/Project Producers, LLC)** or any event sponsors are not responsible for accidents or stolen items.
6. Unruly behavior (including intoxication, verbal abuse, or threatening behaviors) will not be tolerated, and will cause an immediate removal from the grounds.
7. The Exhibitor shall be responsible for removing all displays, advertising materials and the like erected or placed on the premises immediately at the close of THE EVENT.
8. Any violation of these rules may result in the Exhibitor having to vacate the premises or space leased immediately.

Vendor Contact::

Will Burnett
Project Producers, LLC
313.883.1118

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MARKETPLACE VENDOR RULES & REGULATIONS

1. Assigned booth space measures 10' x 10'.
2. Vendors must provide their own 10' X 10' TENT(s), tables, chairs, and electrical extension cords.
3. TENTS LARGER THAN 10' X 10' AND DOUBLE TENTS ARE NOT ALLOWED.
4. Booth space includes display and storage. Materials CANNOT EXTEND beyond assigned tent space.
5. Subletting or transfer of booth space is not allowed.
6. Vendors are responsible for his/her own display materials.
7. Vendors are responsible for the cleanliness, safety, insurance and security of his/her property.
8. The sale of counterfeit or bootlegged merchandise is prohibited and subject to confiscation, expulsion and or removal from Event premises.
9. Loud, amplified music or other sounds, contraband, dangerous objects, and animals prohibited.

FOOD VENDOR RULES & REGULATIONS

1. Food vendors MUST BE SELF CONTAINED, i.e., storage, refrigeration, etc.
2. Absolutely no beverage sales allowed. (Kemistry Records/Project Producers, LLC) reserves the right to sell all beverages.)
3. Food vendors must provide evidence of liability insurance coverage for a minimum of \$500,000.
4. Food vendor agrees to decorate said property in a manner appropriate to THE EVENT.
5. Food vendor agrees to clearly display food license or other required licenses and credentials at all times. Visit www.michigan.gov/mda to learn more about State requirements for outdoor kitchens.

PLEASE ATTACH A COPY OF YOUR LIABILITY INSURANCE POLICY TO APPLICATION

VENDOR FEES

Vendor Market Place

Booth Rental:	\$125.00	(1 Day Rental includes 10'X10' space and basic electricity)
		Note: Vendor is responsible for providing their own small generator for excessive electrical needs.
City License Fee:	\$115.00	(Required by the City of Detroit)
TOTAL:	\$245.00	

Food Vendors

Rental:	\$450.00
Health Dept License:	\$250.00
City License Fee:	\$115.00 (Required by the City of Detroit)
TOTAL	\$815.00

(Payments must be made in cash or by money order. Money orders should be made out to Damascus Entertainment LLC.)

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VENDOR APPLICATION

Complete and return with your payment.

Name _____

Business Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: () _____

Cell: () _____

Fax: () _____

Email: _____

Website: _____

My TOTAL payment is enclosed for:

____ 1 Marketplace booth @ \$245.00 ____ 1 Kitchen @ \$815.00

(Please turn over to complete additional information for this section.)

STATEMENT OF UNDERSTANDING

I have read and fully understand the Vendor Rules & Regulations for this Event.

Insert some type of official clause)

Name Date

SPECIAL EVENT VENDOR LICENSE APPLICATION

____ Marketplace Vendor ____ Food Vendor
____ (1) booth/kitchen @ \$115.00 ____ (2) booths/ kitchens @ 165.00

Are you a U. S. Veteran? ____ Yes ____ No
U.S. Veterans are EXEMPT from this fee. Veterans MUST attach copy of DD214 discharge form.

OFFICE USE ONLY—Do not write below this line.

Fee exempt? ____ Yes ____ No DD214 form attached? ____ Yes ____ No
Fee paid? ____ Yes ____ No Total paid: \$ _____
Checked by: ____ Initials _____ Date Kemistry Records/Project Producers, LLC

Vendor Contact::
Will Burnett
Project Producers, LLC
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MARKETPLACE VENDORS

PLEASE CIRCLE TYPE OF MERCHANDISE

Indicate the general category of merchandise to be sold from your booth. Circle all that apply:

Art	Apparel	Accessories	Jewelry	Other
Fine Art	Men	Purses	Silver	Books
Framed	Women	Shoes	Gold	Music/CDs
Photos	Kids	Hats	Costume	T-Shirts
Memorabilia				

FOOD VENDORS

Indicate the general category of foods to be sold from your kitchen booth. Check all that apply:

Beef Chicken Pork Fish Other

If other, please describe and/or list additional food items below.

DESCRIPTION/SIDES :

FOOD DONATIONS

Thank you in advance for your consideration. If you are donating prepared foods to feed the homeless on the day of the event, please fill out the following:

Food Description: _____

How many servings? _____

*Food Vendors donating food will be listed as event partners on promotional materials and receive a discounted booth rate.

HELPFUL INFORMATION FOR EVENT VENDORS

City of Detroit - Consumer Affairs
Business License Center Phone (313) 224-3179

Kemistry Records/Project Producer, LLC does not supply tables or chairs to vendors. The following locations rent and/or sell tables and chairs:

- Andrew Chair Rental, Inc., 13114 Joy Rd., Detroit, (313)838-5551
- American Tent Rental, 24101 W. Warren, Dearborn, (313)561-6153
- United Rent All, 24101 W. Warren, Dearborn Heights, (313)965-3400
- Sams Club, 22500 W. 8 Mile Rd., Southfield, (248)354-1108
- COSTCO, 27118 Gratiot, Roseville, (586)498-1008

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